# MEADGATE PRIMARY SCHOOL

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Headteacher: Mr. J. J. Figg


**10th November 2026**

**Dear Parents/Carers,**

**Year 2 Local Walk – Friday 13th November 2026**

On Friday 13th November, Year 2 will be going on a local walk near the school. As part of our walk, the children will have the opportunity to plant some bulbs in collaboration with **Chelmsford City Parks**. We will be leaving school at approximately 12:45pm.

Children should come into school wearing comfortable clothes suitable for going out for a walk. Please make sure these are clothes you don't mind getting dirty. They can wear trainers during the day, however if it is raining, they should bring a warm, waterproof coat and please send a pair of wellington boots in a named bag so they can change into them before leaving for the activity.

If your child is attending the school disco, which takes place straight after school on the same day, please also send them in with a separate named bag containing anything they need for the disco. The children will go directly to the disco from their classroom.

**Photography Consent**
If you are happy for Chelmsford City Parks to take photographs of your child during the activity, please complete the attached consent form and return it to school before the walk takes place.

**Parent Helpers**
If you would be interested in joining us as a parent helper for the walk, please indicate your interest by signing below. We would really appreciate your support!

Thank you for your continued support. We are looking forward to an enjoyable afternoon with the children!

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**Year 2 Local Walk – Friday 13th November 2026**

**Parent Helper Interest**

I would be interested in helping Year 2 on their local walk.

Parent/Carer Name: _____

Child's Name: _____

Signature: _____

Quantum M·A·T

# Chelmsford City Council – Photography & Filming Consent Form

Child Form: Photography/Filming of people aged 16 years and under

Your privacy is very important to Chelmsford City Council, as it is to you. We are committed to respecting and protecting your privacy when you interact with us and use our services and venues. We want you to feel confident that we are serious about any concerns surrounding the security and safeguarding of your personal information, which includes your image (such as in photograph or film format). We want to only use images of you with your consent, and we promise we will not use your image for anything that may be viewed as negative in tone or that may cause offense, embarrassment or distress. Any names or other personal information will not be displayed with the image unless additional permission has been requested for this (such as for press photography). You have the right to ask us to stop using your image at any time (by phoning 01245 6066216 or emailing meetphoto@chelmsford.gov.uk) in which case it will not be used in future publications but may continue to appear on those already in circulation.

You can find out more about our Privacy Policies, including how and why we collect personal data (including images), how we use and it, and your rights in relation to it, by emailing gdpr@chelmsford.gov.uk or visiting our website www.chelmsford.gov.uk/privacy .

**I give my permission to Chelmsford City Council to take, use and store my image in printed and electronic (incl. online) format.** I understand that this image will only be used for the following purposes:

- Electronic (including online) and printed information, displays and exhibitions relating to the activity, event and/or project shown in the picture, any similar campaign or related area.
- I understand that this image will NOT be used for anything which may be viewed as negative in tone or that may cause offence, embarrassment or distress.

| | |
|---|---|
| Child's Name: | |
| Child's Age: | |
| Parent/Guardian's Name: | |
| Parent/Guardian Signature: | |
| Your Telephone Number*: | |
| Your Email Address*:<br>*one of these must be supplied | |

Office Use - This section should be completed prior to the date of use (except Image Ref/No.)

| | |
|---|---|
| Title of Event/Activity/ | |
| Project: Location: | |
| Date: | |
| Responsible Council Staff: | |
| Photographer/Videographer: | |

Final version – 28.08.18

Chelmsford City Council