



MEADGATE PRIMARY SCHOOL

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Executive Headteacher: Mr. J. J. Figg

1st June 2026

Dear Families,

I am writing about some important changes to the provision of Free School Meals from September 2026. The government have recently announced that from the start of the 2026 – 2027 academic year, all children from households in receipt of Universal Credit will be entitled to receive a free meal. If you are currently, or if you feel you will be, eligible for free school meals please complete the information requested and return to school.

You may be entitled to receive free school meals if you are in receipt of certain benefits or support. You could also raise additional pupil premium funding for your child's school to fund support like extra tuition, additional teaching staff or after school activities. The information collected in this form will allow us to make this assessment.

You only need to complete this form once. Subsequent rechecks of your eligibility will be carried out annually to assess whether you continue to be eligible for free school meals. Should you move your child to a new school, your child's new school may proactively assess whether you continue to be eligible for free school meals. You should contact the school or local authority if you have a change in financial circumstances.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other Council departments to offer benefits and services.

What to do

To see if your children can get free school meals (FSM), please fill in all sections of this form and return it to us by 30th June 2026. We will then be able to check your eligibility promptly in time for September 2026.

Important

If you have multiple children attending different schools, you will need to complete a separate form for each school.

Please download and print separate copies to complete or contact each school.

Your details

Enter the details of the parent or guardian who is applying for free school meals.

First name

Last name

Date of birth (DD/MM/YYYY)

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National insurance number (if you have one)

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Asylum support reference number (previously NASS reference number)

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Contact phone number (this can be a mobile number)

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Contact email (We'll use your email to address to confirm your application or for more information)

Children and school details

Include all children that will be attending this school. Print extra sheets if you need them.

Child 1									
First name									
Last name									
Date of birth (DD/MM/YYYY)									
Include details of child's previous school (optional)									
School name									
School postcode									

Child 2									
First name									
Last name									
Date of birth (DD/MM/YYYY)									
Include details of child's previous school (optional)									
School name									
School postcode									

Additional children

Print extra sheets if you need them.

Child								
First name								
Last name								
Date of birth (DD/MM/YYYY)								
Include details of child's previous school (optional)								
School name								
School postcode								

Child								
First name								
Last name								
Date of birth (DD/MM/YYYY)								
Include details of child's previous school (optional)								
School name								
School postcode								

Child								
First name								
Last name								
Date of birth (DD/MM/YYYY)								
Include details of child's previous school (optional)								
School name								
School postcode								

Declaration

By signing below, I confirm that:

I allow the use of the data in this form for the purpose of checking whether my children are entitled to free school meals.

I allow the sharing of the above data with the schools my children attend and its local authority, for the purpose of providing free school meals if entitlement is confirmed.

This includes re-applying for free school meals in future.

Signature

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Date (DD/MM/YYYY)

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Important

Once completed, please give this form back to your children's school.