



MEADGATE PRIMARY SCHOOL

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Executive Headteacher: Mr. J. J. Figg

4th February 2026

Dear Parents/Carers

Year 5 Trip to Chelmsford Museum – Tuesday 5th May 2026

A trip has been arranged for Year 5 to visit The Chelmsford Museum on Tuesday 5th May. At the museum they will be able to journey through Chelmsford's past via maps, photographs, objects and stories. They will experience the sights, sounds and smells as the city grew from a Roman Mansion to a bustling Tudor market town and then a globally significant industrial town and the birth place of radio.

The cost of this trip will be £6.60. In line with Government regulations, this amount can only be asked for as a voluntary donation. However, I must stress that if enough donations are not received then the trip will have to be cancelled.

We will be walking to and from Chelmsford Museum.

The children will need to wear their school uniform, sensible shoes and should have a raincoat and/or sunhat depending on the weather.

A packed lunch will be required – no chocolate please, and a drink (non-fizzy) in a spill-proof container (not glass). Any child who has a free school meal is entitled to a free packed lunch.

We are planning to leave at 9:15am; to ensure we can depart on time all children must be in school promptly for registration at **8:45am**. We will be returning by the end of the school day.

Please complete the slip below and return with payment to the school by **Tuesday 21st April 2026**. Our chosen method of payment is via Arbor Pay our online payment system.

Yours faithfully

Mrs Pietersen
Year 5 Teacher

Year 5 Trip to Chelmsford Museum – Tuesday 5th May 2026

Child's Name

I give permission for my child to attend the above trip.

I have paid £..... online via Arbor Pay our online payment account

My child is entitled to a free school meal and I wish for a packed lunch to be provided by the school (Yes/No)

Signed

