



MEADGATE PRIMARY SCHOOL

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Executive Headteacher: Mr. J. J. Figg

21st January 2026

Dear Parents/Carers

Year 3 Trip to Colchester Castle – Wednesday 25th March 2026

I'm excited to tell you that a trip has been arranged for Year 3 to visit Colchester Castle on Wednesday 25th March. The trip is directly linked to our topic on the Ancient Romans and will be both informative and fun.

The cost of this trip will be £24.65. In line with Government regulations, this amount can only be asked for as a voluntary donation. However, I must stress that if enough donations are not received then the trip will have to be cancelled.

A packed lunch will be required – no chocolate please, and a drink (non-fizzy) in a spill-proof container (not glass). Any child who has a free school meal is entitled to a free packed lunch.

The children should wear their Meadgate school uniform, sensible footwear and a raincoat and/or sunhat depending on the weather.

We will be leaving school at 9am, to ensure we can depart on time all children must be in school promptly for **8:45am**. We will be returning by the end of the school day.

Please complete the slip below and return with payment to the school by **Wednesday 11th March**. Our chosen method of payment is via our Arbor online payment system.

Yours faithfully

C.D. Pateman 

Ms Christina Pateman

Year 3 Teacher and KS2 Lead

Year 3 Trip to Colchester Castle – Wednesday 25th March 2026

Child's Name

I give permission for my child to visit Colchester Castle on Wednesday 25th March.

I have paid £..... online via Arbor our online payment system.

My child is entitled to a free school meal and I wish for a packed lunch to be provided by the school (Yes/No)

Signed