



MEADGATE PRIMARY SCHOOL

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Executive Headteacher: Mr. J.J. Figg

Friday 11th September 2020

Parent/Carer Consultations – September 2020

Dear Parents/Carers

At the end of the summer term I wrote to you about our plan to assess the pupils' knowledge and understanding of the key summer term 2020 objectives. This work started in the summer term, continued into the summer holidays during the learning assessment week and has already started this term. During the week beginning 28th September you will have the opportunity to receive a copy of your child's Individual Pupil Plan (IPP) which will outline how much they have learnt and what objectives still need to be mastered. The IPP will also outline how we intend to ensure that your children develop their level of understanding in the key objectives not fully understood yet. Please note that the reception class' consultations will be focussed on how well the children have settled into school.

We will be providing parent/carers consultations either face-to-face or over the phone. Both options will be solely based on the IPP and there will not be an opportunity to look at work books. Both meetings will be kept to a strict ten minutes. If you decide to opt for a face-to-face meeting this will be available to one parent only and children will not be allowed to attend. A face covering must be worn throughout your time inside the school building. Please note that school staff will have the option of wearing a face covering.

Please indicate which option you would like using the form provided and return to school by Friday 18th September.

We look forward to sharing your child's IPP with you.

Many thanks

Mr Joseph Figg
Executive Headteacher

Name of Child: _____ Year: _____

I am opting for a

- face-to-face meeting []
- telephone meeting []

Please tick which date you would prefer.

Monday 28th September 2020 4.00pm – 6.00pm []

Tuesday 29th September 2020 4.00pm – 6.00pm []

Thursday 1st October 2020 – 5.00pm – 7.30pm []