



MEADGATE PRIMARY SCHOOL

Mascalls Way • Great Baddow • Chelmsford • Essex CM2 7NS

Tel: (01245) 259403

E-mail: admin@meadgate.essex.sch.uk • Website: www.meadgateprimary.com

Executive Headteacher: Mr. J. J. Figg

20th November 2020

Dear Parents/Carers

Christmas Lunch (KS2) – Wednesday 9th December 2020

Our Christmas Lunch for all pupils will be held on Wednesday 9th December 2020. The menu is shown overleaf. The cost of the lunch will be £2.50 per child. Children who normally receive free school meals will not be charged **but an order for a meal will still be required.**

If you would like your child/children to have this lunch, please complete the slip below and return to the class teacher or the post box outside the school office, **no later than Friday 27th November 2020.**

Please make payment for the Christmas Lunch via SIMS Pay, the online payment system. There is no separate Christmas Lunch payment option, the money will be taken from School Meals. If you already have enough money in your account, the cost will be taken accordingly.

Orders received after this date cannot be accepted as the catering staff will have ordered the food based on numbers booked.

Yours faithfully

J J Figg

Executive Headteacher

Christmas Lunch (KS2) – Wednesday 9th December 2020

I would like to order a School Christmas Lunch as indicated below:

My child requires a vegetarian meal []

Child's name Class

Signed Parent/Carer