



MEADGATE PRIMARY SCHOOL

Mascalls Way • Great Baddow • Chelmsford • Essex CM2 7NS

Tel: (01245) 259403

E-mail: admin@meadgate.essex.sch.uk • Website: www.meadgateprimary.com

Executive Headteacher: Mr. J. J. Figg

16th January 2024

Dear Parent/Carer,

School Journey 2024 – Isle of Wight

Following on from our last letter the total cost of the trip is £460, a deposit of £60 has been paid leaving a balance of £400. Just a reminder we need to have all the money in school by Thursday 23rd May and all payments are to be made on ParentMail our online payment system. If you wish to pay in instalments I would suggest the following amounts:-

| | |
|---------------------------------|-------------------------------|
| 3 rd November 2023: | £60 (Deposit paid, thank you) |
| 31 st January 2024: | £80 |
| 29 th February 2024: | £80 |
| 28 th March 2024: | £80 |
| 30 th April 2024: | £80 |
| 23 rd May 2024: | £80 |

Please complete and return the slip below. All completed slips are to be posted in letter box located outside the school office.

If you have any queries regarding the above please do not hesitate to contact the school office.

Yours sincerely,

Mr J J Figg

Executive Headteacher

School Journey 2024 – Isle of Wight

Name of child:

I would like to pay in instalments

☐

I will pay the balance of £400 by 23rd May 2024

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Signed: