

Great Baddow Library
27 High Street
Great Baddow
Essex
CM2 7HH

Dear Parent / Guardian

As you know, joining the library can open a wide range of opportunities, information, and enjoyment. With a library ticket your child can borrow books, films, and music, have free use of the Internet, get information for homework or leisure activities and use our online services (which include e-books and the reference library online) from home at libraries.essex.gov.uk

It is free to join the library, and for children and young people under 17, there are no charges for requests or overdue books.

We are delighted that your child will be visiting the local library with their class. As part of the visit your child will be making, we would like them to have the opportunity to borrow some books to take home.

If your child does not have their own library ticket, with your permission, we can arrange to issue them one on the day. Please fill in and return the form to your child's teacher before their visit to the library.

If you wish to join yourself and other family members, you can do so at any time by visiting any local library or you can join online at libraries.essex.gov.uk/facilities-and-charges/join-the-library

Library opening times are:

| | |
|-----------|--------------|
| Monday | 9am – 7pm |
| Tuesday | Closed |
| Wednesday | 9am – 5.30pm |
| Thursday | 2pm – 5.30pm |
| Friday | Closed |
| Saturday | 9am – 5.00pm |
| Sunday | Closed |

Data Protection for Library Members

When you join the library, we record details such as your name, address, date of birth and contact details. This information helps us provide a service which meets the needs of our customers. We also need to be able to contact you about your reserved items or any other issues regarding your library membership. For more details on how Essex County Council handles your information visit the privacy page of our website: www.essex.gov.uk. Library services can be found in the Community section. Alternatively, please ask staff for the full written details

Please fill in if your child **does not** have a library card

Child's Name:

Child's Address:

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Town:

Post Code:

Telephone No:

Parent's email *:

Child's Date of Birth:

* If you can enter an email address you will receive email notifications of any reservations placed on the library card and when items are due back

I agree to my child joining Essex Libraries

Parent / Guardian's signature: