



MEADGATE PRIMARY SCHOOL

Mascalls Way • Great Baddow • Chelmsford • Essex CM2 7NS

Tel: (01245) 259403 • Fax: (01245) 344297

E-mail: admin@meadgate.essex.sch.uk • Website: www.meadgateprimary.com

Executive Headteacher: Mr. J. J. Figg

7th November 2017

Dear Parents/Carers,

Christmas Lunch (KS2) – Wednesday 13th December 2017

Our Christmas Lunch for all pupils will be held on Wednesday 13th December. The menu is shown overleaf. The cost of this lunch will be £2.50 per child. Children who normally receive free school meals will not be charged **but an order for a meal will still be required.**

If you would like your child/children to have this lunch, please complete the slip below and return to the school office **no later than Friday 17th November 2017.**

Our chosen method of payment is via our SIMS Agora online payment system. If you currently pay for school dinners via SIMS Agora the £2.50 will be automatically deducted from your account on the 13th December. For those who do not use SIMS Agora for dinner money please return the reply slip with £2.50 cash in a clearly marked envelope.

Orders received after this date cannot be accepted as the catering staff will have ordered the food based on numbers booked.

Yours sincerely

PP

Mr J J Figg

Executive Headteacher

Christmas Lunch (KS2) – Wednesday 13th December 2017

Child's name Class

I would like to order a School Christmas Lunch. I have paid online via SIMS Agora [] or enclose £2.50 per child with this slip [].

My child requires a vegetarian meal []

Signed

Date.....