



MEADGATE PRIMARY SCHOOL

Mascalls Way • Great Baddow • Chelmsford • Essex CM2 7NS

Tel: (01245) 259403

E-mail: admin@meadgate.essex.sch.uk • Website: www.meadgateprimary.com

Executive Headteacher: Mr. J. J. Figg

6th December 2023

Dear Parents/Carers

Christmas Lunch (KS2) – Thursday 14th December 2023

Our Christmas lunch for all pupils will be held on Thursday 14th December 2023. The menu is shown overleaf. The cost of the lunch will be £2.90 per child. Children who normally receive free school meals will not be charged **but an order for a meal will still be required.**

If you would like your child/children to have this lunch, please complete the slip below and return to the class teacher or the post box outside the school office, **no later than Monday 11th December 2023.**

The cost of the lunch will be deducted from your child's ParentMail school meals account on the 15th December, so please ensure there are sufficient funds available to cover this charge.

Orders received after this date cannot be accepted as the catering staff will have ordered the food based on numbers booked.

Yours faithfully

Ms K Meager
Head of School

Christmas Lunch (KS2) – Thursday 14th December 2023

I would like to order a School Christmas Lunch as indicated below:

My child requires a vegetarian meal []

Child's Name: Class:

Signed: Date: